

# CITY OF GREENBELT

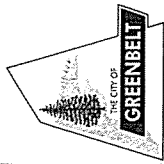
**Date:** May 2, 2014  
**To:** City Council  
**From:** Michael McLaughlin, City Manager  
**Subject:** Weekly Report on Various Items

1. Attachment A is the Council Action Request (CAR) report.



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Michael McLaughlin, City Manager

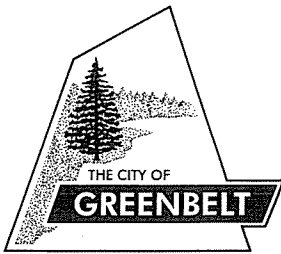


# May 2014

## City of Greenbelt

[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>MB – Municipal Building – 25 Crescent Road – 301.474.8000</b> <b>CC – Community Center – 15 Crescent Road – 301.397.2208</b> <b>SHLRC – Springhill Lake Recreation Center – 6101 Cherrywood Lane – 301.397.2212</b> <b>GAFC – Greenbelt Aquatic &amp; Fitness Center – 101 Centerway – 301.397.2204</b>  <b>Weather Hotline – 301.474.0646</b>  <b>Meetings subject to change</b> <b>Call 301.474.8000 for verification.</b>						
<b>4</b>	<b>5</b> 8 pm – Budget Work Session – Public Safety – MB	<b>6</b>	<b>7</b> 7:30 pm – Budget Work Session – Contribution Groups – CC	<b>8</b>	<b>9</b>	<b>10</b>
<b>11</b>	<b>12</b> 7:30 pm – ACE Student Awards Reception 8 pm – Council Meeting – MB	<b>13</b>	<b>14</b> 7:30 pm – Budget Work Session – Green Ridge House – GRH	<b>15</b> 7 pm – PGCMMA – Seat Pleasant	<b>16</b> 6:30 am – 8:30 am – Bike to Work Day – GAFC parking lot	<b>17</b> 2 pm – 6 pm – Celebration of Spring – SHLRC
<b>18</b>	<b>19</b> 8 pm – Budget Work Session – Final Budget Review – MB	<b>20</b>	<b>21</b> 8 pm – Work Session – Economic Development Strategy Study – CC	<b>22</b>	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b> Holiday No Meeting	<b>27</b> 8 pm – Regular Meeting & Public Hearing on FY 2015 Proposed Budget – MB	<b>28</b> 8 pm – Work Session – CC	<b>29</b>	<b>30</b>	<b>31</b> Greenbelt Day Weekend Activities



City Manager's Office  
Week Ending May 2, 2014

1. FY 2015 budget update – Mary Johnson, Human Resources Director, has continued to negotiate health insurance premiums and prescription costs. As a result of her work, there is a savings of \$100,000 in health insurance costs which will be reflected on the next budget update. Way to go, Mary! (A memo is being prepared with details.)

Consideration should be given to not using the \$100,000 savings for the FY 2015 budget for two reasons. One, FY 2014 expenses will reduce the city's fund balance as shown on page 15 of the budget. Two, health insurance has increased approximately 15% each year for the past 3 fiscal years (FY 2013, 2014 & 2015). It is likely a similar increase will occur in the next budget (FY 2016) and these savings would help cover an anticipated FY 2016 expense.

2. Attached is a memo in response to the notice of a State grant to construct solar canopies with electric vehicle chargers. It is recommended this grant opportunity NOT be pursued further for two reasons. One, the size of a canopy needed to generate the minimum required electricity would nearly cover the Roosevelt Center parking lot adjacent to the Municipal Building. Two, the grant only covers 15% of the estimated \$750,000 cost.
3. The U. S. Immigration Service has confirmed the swearing-in of new citizens on Sunday of Greenbelt Day weekend at 1 pm.
4. It is suggested a retirement dinner be held for Bob Manzi. Attached is a proposal.
5. Met with CBA negotiating team and attorney Stephen Silvestri to prepare for impasse hearing.
6. Attached are Julie McHale's highlights comments from the Recreation Budget work session. We have looked but have been unable to find a copy of the "snapshots" page which Ms. Davis referenced.
7. Assistant City Manager –
  - a. Met with City Manager to review Election Questionnaire results and draft report to Council.
  - b. Confirmed June 1 Naturalization Ceremony with USCIS staff.
  - c. Along with Assistant Directors of Recreation and Public Works, met with representatives of the Prince George's Peace & Justice Coalition to discuss adopt-a-tree and adopt-a-bench requests.
  - d. Researched solar canopy grant and forwarded recommendation.
  - e. Staffed Public Works Budget Work Session
  - f. Drafted Legislative Summary report in preparation for 5/12 meeting.

8. Information Technology Director and Public Information Coordinator attended meeting for cable negotiations meeting and potential acquisition of Time Warner Cable by Comcast.
9. Finance Department
  - a. Sent Tax Liens to County for unpaid Waste Collection Bill.
  - b. Analyzed County Minimum Wage Tax Laws.
  - c. Prevented Tax Sale of resident's property due to County's inaccurate owner information. Resident left voice mail expressing his appreciation.
  - d. Conducted internal audit of Petty Cash for Youth Center, Aquatic Center, Public Works and Police Department.
  - e. Collected delinquent Personal Property Tax bill for tax years 2011 & 2012 from a business owner after sending the bill to several addresses.
10. The Ethics Commission is meeting next week in closed session to hear the conflict of interest matter involving a member of the Forest Preserve Advisory Board.
11. Attached is the basketball court inventory.
12. Prepared for Council meeting of 4/28, work sessions of 4/30, 5/5 and 7, and Four Cities meeting.

cc: Department Heads  
David Moran, Assistant City Manager  
Cindy Murray, City Clerk  
Mary Johnson, Human Resources Officer  
Robert Manzi, City Solicitor

## CITY OF GREENBELT, MARYLAND

TO: City Council

VIA: Michael P. McLaughlin *MPM*  
City Manager

FROM: David E. Moran *DEM*  
Assistant City Manager

DATE: April 29, 2014

SUBJ: MEA Grant – Solar Parking Canopy with Electric Vehicle Charging Station

Staff has been evaluating this grant opportunity which was announced by the Maryland Energy Administration (MEA) in mid-April. On April 24, I met with Steve Skolnik (Greenbelt Community Solar LLC and a member of the City's Green Team) to discuss the feasibility of such a project at a City-owned public parking lot.

Per the grant, the parking canopy must have a certain amount of solar panels mounted on it. In summary, the grant provides between \$100,000 (for a 125kW project) and \$400,000 (for a 500kW or larger project) to install a solar parking canopy structure with at least one electric vehicle (EV) charging station. The grant application must be filed by May 15, 2015 and successful grantees must execute an agreement with MEA by June 15, 2014.

The required 125kW canopy is large and would cover a space nearly the size of the Roosevelt Center parking lot adjacent to the Municipal Building. To help illustrate this, attached are several pictures of solar canopies. Attachment 1 shows pictures of small solar canopies with EV chargers that do not generate the required minimum of 125kW. I believe this is the type of structure envisioned by some when they learned about this grant opportunity. Attachment 2 shows pictures of larger canopies (120kW & 130kW) which generate the required energy. Also, the canopy must be located near a City facility whose electricity use is significant and has the Pepco infrastructure to accommodate the electricity generated by the solar canopy.

A rough cost estimate for a 125kW canopy is \$750,000. It is important to stress that specific location, canopy size, design elements, etc. would determine the final project cost. The MEA grant would only cover about 15% of this cost. The City would have to find a means to fund the rest. One such method is that the construction, operating and maintenance costs could be financed through a power purchase agreement (PPA) with an outside entity. Under a PPA, a solar provider coordinates the financing, design, construction and operation of the canopy. The City (called the host) agrees to buy the power generated at the site. PPA's typically have a term of 20 years. Greenbelt Community Solar LLC would not be able to finance a project of this size.

Mr. Skolnik did a quick assessment of the four large parking lots (next to Co-Op Grocery, behind Arts Center, in front of AFC & behind Library) around Roosevelt Center. He believes that large solar canopies ranging from an estimated 165kW to 277 kW could be installed at these locations. Initially, there do not appear to be other City-owned public lots which are large enough and located near a City facility that uses significant electricity.

A solar canopy would provide renewable energy and reduce the City's carbon footprint. Such a project would be a step towards meeting the City's renewable energy goal to generate 20% of its electricity by 2022 under the Maryland Smart Energy Communities (MSEC) program.

Given the size and location of these parking canopies, there would need to be input from, and coordination with, multiple stakeholders before such a project could proceed. These stakeholders include: Roosevelt Center merchants, tenants & users; nearby residents; festival groups; Greenbelt Library; etc. A solar parking canopy would change the aesthetics of the area and there may also be historic concerns with such a structure.

Staff does not believe there is sufficient time between now and the May 15 application deadline or the June 15 execution date to address all of the complex issues (stakeholder and community input, design, aesthetics, cost, financing, historic concerns, vendor selection, etc.) involved in a project of this magnitude. Mr. Skolnick believes this is still a viable project using PPA financing even without the MEA grant incentive. It is recommended this concept receive further consideration as part of the City's strategy to meet our MSEC renewable energy generation goals.

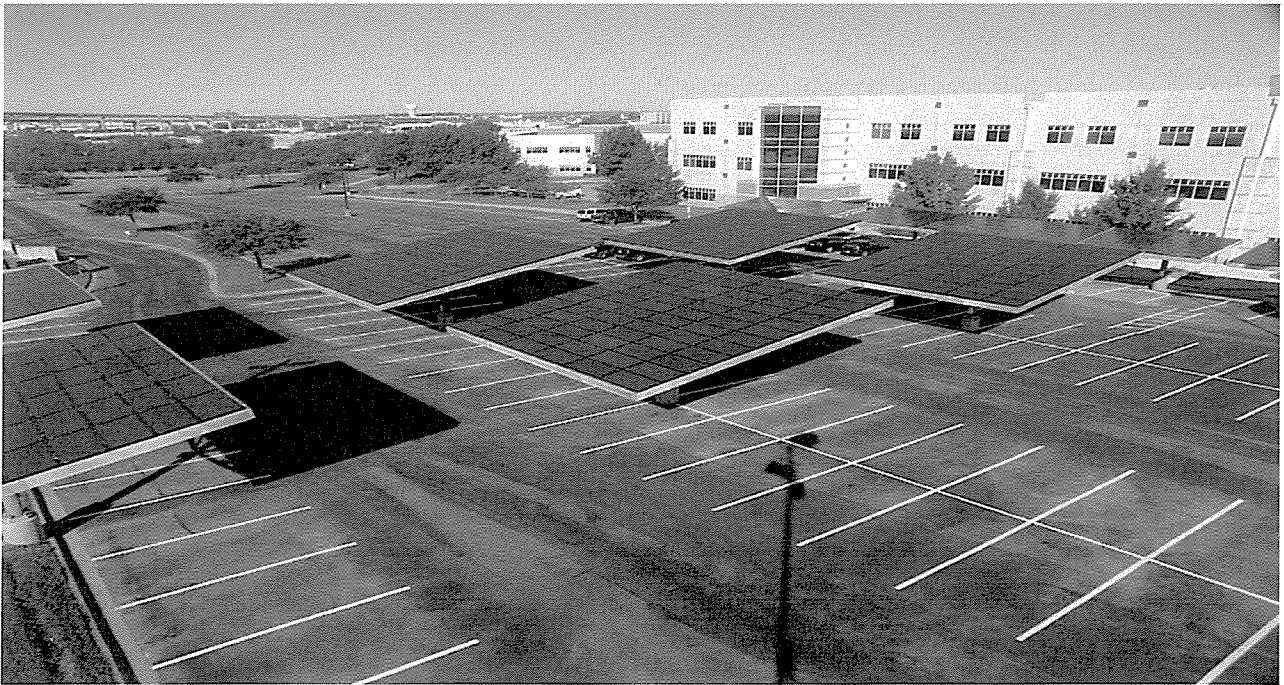
cc: Jim Sterling, Assistant Director of Public Works  
Luisa Robles, Recycling Coordinator  
Greenbelt Advisory Committee on Environmental Sustainability  
Steve Skolnik, Greenbelt Green Team

## Attachment 1





## Attachment 2





## City of Greenbelt, Maryland Memorandum

**To:** City Council  
**From:** Michael McLaughlin, City Manager *MPM*  
**Date:** April 30, 2014  
**Re:** Bob Manzi's Retirement

Attached is a suggestion for a dinner in honor of Bob Manzi's retirement as City Solicitor for 29 years. I would also suggest that at Council's May 27 meeting a portrait of Bob, the Council, Cindy, David and I be taken which would be framed and presented to Bob at the June 23 meeting.

Please let Cindy or me know if you disagree with this approach. Thanks.

Attachment (1)  
/amb

**CITY OF GREENBELT**  
**City Clerk's Office**  
**25 Crescent Road**  
**Greenbelt, Maryland 20770**

**Memorandum**

**Date:** April 24, 2014  
**To:** Mike McLaughlin, City Manager *MPM*  
**Fr:** Cindy Murray, City Clerk *CM*  
**RE:** Bob Manzi's Retirement

Bob Manzi's last Council meeting as City Solicitor will be on Monday, June 23<sup>rd</sup>. Council will formally honor Bob at this meeting and a light reception (cake and punch) can be held.

As discussed, Bob well deserves an additional retirement celebration in a less formal setting. I've checked numerous restaurants in the area and Sir Walter Raleigh Inn appears to be the best venue. They can accommodate our group in a private room and at a reasonable cost.

I've tentatively reserved Thursday, June 19<sup>th</sup>, at 6 p.m. for this event. This date works well for Bob's family as well as his colleagues at his firm. The following menu will be available:

Choice of one of the following entrees  
as well as baked potato or rice and salad bar.

- 8 oz. Prime Rib Au Jus
- 10 oz. Sirloin Steak
- 10 oz. Sirloin Teriyaki
- Jumbo Lump Crab Cake
- Baked New England Scrod
- Beer Battered Fried Shrimp
  - BBQ Chicken Breast
- Breaded Chicken Tenderloins

Soft drinks, iced tea, hot tea and coffee are included.

*(Cash bar service will be available)*

The cost per person is approximately \$38.20 which includes covering the cost of Bob and his family's meals, tax and gratuity. With a \$500 City contribution towards the event, the cost per person could decrease to \$30.00. (This is based on an estimate of 35-40 people attending.)

If you have any questions, please let me know.

## Highlights from FY2014

### Goal #1

*Several new programs added:*

- **GAFC**, held 2 additional sessions of the **Underwater Egg Hunt** (going from **60 participants to 120**), expanded **swim lessons** (especially private lessons) from **428 to 479 sessions**, expanded target marketing
- **CC- expanded (60%) Pit Stop for Bike To Work Day**; 437 participants were served through the 45 sections of Performing Arts classes; **379 youth participated in the Performing Arts Camps**; TaylorMarie Senior Fashion show; and **19 new SAGE** classes
- **ARTS** – three new exhibitions for Art Gallery; four new entertainers or Artful Afternoons; four new Artist in Residence; and **fifteen new artists for the Festival of Lights Art and Craft Fair**.
- **YC-Afterschool Archery** classes; **29 additional** registrants for **YOGO's**; **11 additional** participants in the **Youth Soccer** program offered through GRD; and **170 registrants** for the **Gobble Wobble**.
- **SHLRC-** Winter and Spring basketball clinics, spring and summer skate clinics, SHL Game of the Month, and the use of the Computer Lab which averages 165 users per month

### Goal #2

- Staff continues to serve as liaisons to several **Boards and Committees** throughout the City to include: PRAB; AAB; YAC; Senior Advisory Committee; GMST; M-NCPPC Aquatic's Council; GRAD Nite; Boys and Girls Club; Greenbelt Baseball; Safety Committee; Let's Move Cities and Towns; Healthy, Eating, Active Living; just to name a few.
- Staff also represents the City throughout the state by serving in **leadership roles** for the **Maryland Municipal League**, and **Maryland Recreation and Parks Association**
- As of yesterday, Greenbelt is sixth in the nation for **Let's Move Cities, Towns and Counties** program; in **addition** to our already received **Gold Medal in Goal V**, Recreation also met the **Gold Medal requirements and received GOLD in Goal I and Goal II**; and **Bronze Medal status for Goal III and Goal IV**
  - We are number 2 (out of 17) in the state of Maryland w/Annapolis being first
- Greenbelt was the **sixth City in the state** to be recognized as a **HEAL City**.

### Goal #3

- Reviewed and implemented new **Park Rules and Regulations** which include a **mandatory \$100 deposit** and **new 'check in' and 'check out'** procedures with the Park Rangers or ALL park rentals
- Completed the **Youth Center gym floor** replacement
- Completed the installation of new, environmentally friendly, **marmoleum flooring** at the CC- MPR
- **New furniture** was purchased, **walls painted** and floors stripped for the **Senior Lounge**
- **Two (2) Octane Lateral X machines**, three **(3) rowing machines** and two **(2) elliptical machines** were purchased for the GAFC
- Continue to work with engineer to survey of HVAC at CC

### Goal #4

- Joe McNeal, AFO Certification; *NEW*; and *AED and First Aid and Safety certification*
- Andrew Phelan, CPRP Certification; *NEW*
- Julie McHale, maintain CPRP Status;
- Greg Varda, recertified CPRP;
- Rebekah Sutfin, maintain CPRP status;
- Stephen Parks, maintain AFO status;
- Karen Haseley, maintain CTRS status;
- Di Quynn Reno –maintain CPRP status;
- Kayode Lewis, partial Scholarship NRPA;
- Julie Magness– completion of Social Media Strategies workshop; Civic Plus Training;
- Trained and **mentored 53 early career staffers** involved in the performing arts programs and
- **48 Staff** members were trained in CPR/AED, First Aid and/or AED

### Goal #5

- **Kids-to-Camp** total \$739.00 providing funding for **2 children** to attend Camp
- **Financial Assistance** total \$4,775.00 providing **41 residents partial funding** to a variety of Recreation programs (FY13 Actual)
- **Mary Geiger Fund** total \$1,120 providing **110 scholarships** for Arts and Senior programs (FY13 Actual)
- Managed and executed **annual agreements with M-NCPPC** totaling **\$234,000**

City Manager

## INVENTORY OF OUTDOOR BASKETBALL COURTS

	Location	City Owned (Y/N)?	Size	Conditions
1	Center City (Buddy Attick Park)	Y	FULL	Surface: OK, Nets: OK Rims: OK, Backboards: OK
2	Center City (1 Court Crescent Road)	Y	HALF	Surface: OK, Net: OK Rim: rusted, Backboard: OK
3	Center City (2 Court Eastway)	Y	HALF	Surface: cracked, Net: OK Rim: rusted, Backboard: rusted
4	Center City (Greenbelt Elementary School)	N	3 HALF	Surface: OK, Nets: no nets Rims: 3 rusted, Backboards: 1 rusted; 2 OK
5	Center City (Ivy Lane, Boxwood)	Y	HALF	Surface: OK, Net: OK Rim: rusted, Backboard: rusted
6	Center City (McDonald Field)	Y	HALF	Surface: OK, Net: OK Rim: rusted, Backboard: OK
7	Center City (2 Court Northway)	Y	HALF	Surface: cracked, Net: OK Rim: rusted, Backboard: OK
8	Center City (Plateau and Ridge)	Y	HALF	Surface: cracked, Net: OK Rim: rusted, Backboard: OK
9	Center City (73 Court Ridge)	Y	HALF	Surface: cracked, not level, Net: OK Rim: rusted, Backboard: OK
10	Center City (St. Hugh's)	Y	FULL	Surface: OK, Nets: OK Rims: OK, Backboards: OK
11	Center City (Stream Valley Park)	Y	HALF	Surface: OK, Net: OK Rim: rusted, Backboard: OK
12	Center City (Youth Center)	Y	FULL	Surface: OK, Nets: OK Rims: rusted, Backboards: OK
13	Center City (Mowatt Church)	N	HALF	Surface: OK, Net: OK Rim: rusted, Backboard: OK

14	Center City (University Square)	N	FULL	<i>Surface:</i> OK, <i>Nets:</i> OK <i>Rims:</i> rusted, <i>Backboard:</i> OK
15	Greenbelt East (ERHS)	N	FULL	<i>Surface:</i> OK, <i>Nets:</i> no nets <i>Rims:</i> rusted, <i>Backboard:</i> OK
16	Greenbelt East (Mandan Park)	Y	FULL	<i>Surface:</i> OK, <i>Nets/Rims:</i> REMOVED <i>Backboards:</i> OK
17	Greenbelt East (Schrom Hills Park)	Y	FULL	<i>Surface:</i> OK, <i>Nets:</i> OK (1 needs reattached) <i>Rims:</i> rusted, <i>Backboards:</i> OK
18	Greenbelt West (SHL Recreation Center)	Y	FULL	<i>Surface:</i> OK, <i>Nets:</i> OK <i>Rims:</i> 1 rusted, <i>Backboards:</i> OK
19	Greenbelt West (Cherrywood Terrace)	N	2 FULL	<i>Surface:</i> OK, <i>Nets:</i> need replacements <i>Rims:</i> 2 rims missing, <i>Backboards:</i> OK
20	Greenbelt West (SHLES)	N	FULL	<i>Surface:</i> OK, <i>Nets:</i> OK <i>Rims:</i> OK, <i>Backboards:</i> OK

Revised 4-30-14

## SUMMARY

(# of city owned basketball court locations/total # of basketball court locations)

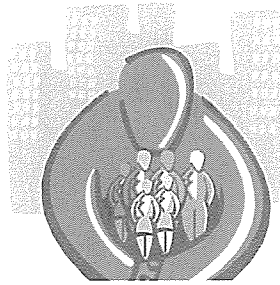
**Center City (11 City owned / Total of 14)**

**Greenbelt East (2 City Owned / Total of 3)**

**Greenbelt West (1 City owned / Total of 3)**

## CITY NOTES

### Greenbelt CARES



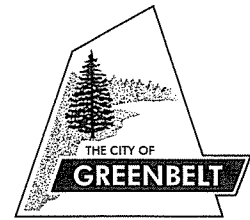
### Week Ending May 2

Judye Hering held registration for the spring semester GED course on Monday, April 21, 2014. The course is held at Springhill Lake Recreation Center Clubhouse on Monday and Wednesday, from 12:00 – 3:00. The course will be held for ten weeks. Eleven students registered to take the course.

The Community Resource Advocate presented a GAIL program update to the Golden Age Club on Wednesday and introduced Tom Patota, Case Manager/Counselor, to the group. Tom gave his professional background and discussed the types of groups offered through the program.

# WEEKLY REPORT

Planning and Community Development  
Week Ending: Friday, May 2, 2014



*The following items highlight the various activities of the staff of Planning and Community Development for the past week.*

## **CODE ENFORCEMENT**

<b>Commercial Properties:</b>	<i>Hanover Office Park and Greenway Shopping Center were re-inspected.</i>
<b>Rental Property:</b>	<i>Six rentals were annually inspected; and Six rentals were re-inspected.</i>
<b>Permits:</b>	<i>Fifteen permits were issued – five electrical commercial, six fire sprinklers, one mechanical, two residential and one deck.</i>
<b>Complaints:</b>	<i>Four complaints were logged regarding distribution of handbills, no heat, mold, water leak, rodents, broken knobs on kitchen cabinets, inoperable lock on front door, holes in wall behind dishwasher and stove and chipping paint in bathtub.</i>
<b>Windshield Inspection:</b>	<i>Mathew Street was observed regarding tall grass.</i>
<b>Construction Sediment Erosion Control:</b>	<i>Permit for construction in the City Right-of-Way for Washington Gas is was reviewed.</i>
<b>Animal Control:</b>	<i>Two kittens being bottle feed were surrendered; One pregnant cat was surrendered and placed in foster care; Two cockatiels were impounded during an eviction; One bird removed from resident home; One dog was placed in foster care; and Four cats were adopted.</i>
<b>Alarms:</b>	<i>Twenty commercial alarm renewal letters were sent; Issued seven new commercial alarm licenses; Three alarm company renewal letters were mailed; Two alarm companies were issued licenses; and Ten false alarm notices were sent.</i>
<b>Rental Renewals:</b>	<i>Seventy three rental renewals were sent for licenses expiring in the month of July.</i>
<b>Meetings:</b>	<i>Staff Met With: Fire Inspector at 7855 Walker Drive; and Asphalt repair tech at Greenway Shopping Center.</i>



**05/02/2014**  
**P&CD WEEKLY REPORT CONT...**

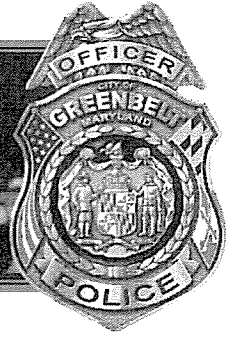
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*Planning Projects:* Submitted required reporting documents to National Fish and Wildlife Foundation for Springhill Lake Recreation Center parking lot project; and  
Worked on procurement documents for Springhill Lake Parking lot project.

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*Training:* Staff attended Planning Conference in Atlanta, Georgia.

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## CRIME REPORT

APRIL 27, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

[www.greenbeltmd.gov/police](http://www.greenbeltmd.gov/police)

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

**Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.**

### CENTER CITY

04/29	4 court Gardenway. Assault. The victim advised that she exited her vehicle and was walking to a residence when she was approached by the suspect, who grabbed her, pushed her up against a car and put his hands around her neck. The victim kicked the suspect, knocking him to the ground. The victim fled the area on foot across the Spellman Overpass. The suspect fled the area in an unknown direction. The victim refused treatment for minor injuries. The suspect is described as a black male approximately 30 years of age, with a medium complexion and short hair, wearing dark clothing.
8:55 P.M.	

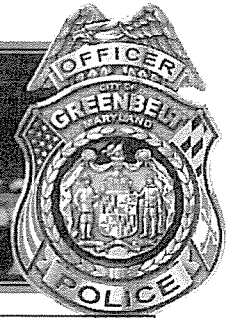
### FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

04/25	6000 block Springhill Drive. Trespass arrest. Richard Nathaniel Williams, 23, of Baltimore, MD was arrested and charged with Trespass and False Statement after he was found on the grounds of Franklin Square Apartments after having been banned from the complex by agents of the property. The Suspect was released to the Department of Corrections for a hearing before a District Court Commissioner.
2:45 P.M.	



**A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY**

# GREENBELT POLICE DEPARTMENT



04/28 7:50 P.M.	9100 block Springhill Lane. Trespass arrest. Richard Nathaniel Williams, 23, of Baltimore, MD was arrested and charged with Trespass after he was found on the grounds of Franklin Square Apartments after having been banned from the complex by agents of the property. The Suspect was released on citation pending trial.
04/30 3:00 P.M.	5900 block Cherrywood Terrace. Vandalism. Unknown person(s) used unknown means to scratch and dent the front door of a residence.

## **GREENBELT EAST/GREENWAY SHOPPING CENTER**

04/23 3:30 P.M.	7601 Hanover Parkway. Theft. An unattended cell phone was taken from a desk at Eleanor Roosevelt Senior High School.
04/28 9:45 A.M.	7601 Hanover Parkway. Theft arrest. A 16 year old Greenbelt youth was arrested for theft and Disruption of School Activities after allegedly taking money out of another student's locker at Eleanor Roosevelt Senior High School. The youth was released to a parent pending action by the School Board and the Juvenile Justice System.

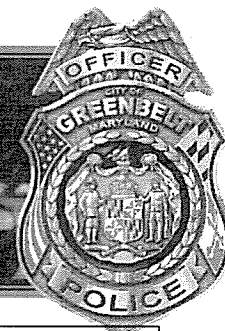
## **Automotive Crime - City Wide**

04/24	Area of Gardenway and the Spellman Overpass. Stolen moped arrests. A 16 year old Greenbelt youth and a 15 year old Greenbelt youth were arrested for Motor Vehicle Theft, Theft, Unauthorized Use and Rogue and Vagabond by officers responding to a report of a moped being operated in a reckless manner. Both youths were released to parents pending action by the Juvenile Justice System.
04/26	9100 block Springhill Lane. Unknown person(s) entered a vehicle, possibly by prying open a rear window. A tool belt and tools were taken.
04/26	9000 block Breezewood Terrace. Vandalism to auto. Unknown person(s) used an unknown object to scratch the paint on a vehicle.
04/26	7800 block Hanover Parkway. Theft from auto. A handicap placard was taken from a vehicle.
04/28	Recovered stolen motorcycle. A 2013 Yamaha motorcycle, reported stolen August 8, 2013 from the 8100 block of Lakecrest Drive, was recovered this date by the Charles County Police Department at an undisclosed location. The tag on the vehicle at the time of theft, Maryland 13105Y, was not recovered and is still out as stolen.



***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***

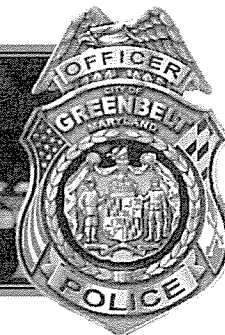
# ***GREENBELT POLICE DEPARTMENT***



04/28	7700 block Hanover Parkway. Stolen vehicle. Grey 2002 Dodge Caravan, Maryland tags 2BH9446.
04/28	7100 block Mathew Street. Theft from auto. Unknown person(s) removed money from a vehicle.
04/30	8200 block Canning Terrace. Theft from auto. Unknown person(s) broke out the driver's window and removed the radio/CD player.



***A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY***



## CRIME REPORT TALLY SHEET

WEEK OF APRIL 27, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	
Attempt Burglary		Unattended Death	
Assault		Alcohol Violation	
Domestic		False Report	
Drugs		Harassment	
DUI/DWI		Field op (suspicious person)	
Theft	5	Notification for other agency	
Vandalism	1	Homicide	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass	2	Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person		Accidents	



# *Department of Public Works*

## *Week Ending May 2, 2014*



### **HIGHLIGHT**

- Will hold Electronics Recycling Day on Saturday, May 3, 9 to 12 noon at Public Works.
- Will assist the Greenbelt Credit Union with Shredding Day on Saturday, May 3 in Roosevelt Center.

### **ADMINISTRATION**

- Jim Sterling, the Assistant City Manager and the Assistant Director of Recreation met with applicants regarding a proposed Adopt-a-Tree and Adopt-a-Bench request.
- Jim Sterling conducted a roof inspection in Roosevelt Center.
- Jim Sterling met with Trugreen Landcare regarding scheduling and a contract for lawn mowing and landscaping services.
- Jim Sterling met with the flooring contractor regarding upcoming work at the Community Center.

### **STREET MAINTENANCE/SPECIAL DETAILS**

- Cleaned Ridge Road by the Police Station where there was gravel washout from the rain storm.
- Cleaned curbs, swept the parking lot and repaired potholes at the Police Station.
- Transported risers to Roosevelt Center for a weekend event.
- Loaded seven dumpsters of logs from Northway Fields and transported them to the recycling plant.
- Took down unwanted signs.
- Pushed debris at the Northway Fields compost site and cleaned trash from around the debris pile; also installed fencing around it.
- Cleaned storm drains, underpasses and repaired potholes throughout the city.

### **FACILITIES MAINTENANCE**

- Dealt with several roof leaks in various City buildings.
- Replaced several outside lights at the Community Center.
- Repaired an emergency light by the stairwell in the Youth Center.
- Installed a new fixture head in the Stream Valley Park path lights.
- Repaired plumbing in the women's restrooms in the Police Station and the Springhill Lake Recreation Center.
- Replaced several u-tubes and four-foot T-8 lamps.

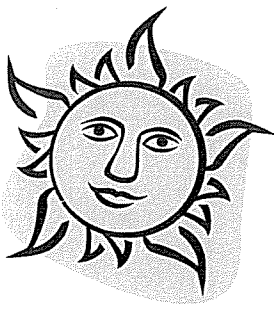
## **REFUSE/RECYCLING/SUSTAINABILITY**

- Collected 28.75 tons of refuse and 15.57 tons of recyclable material.
- Hauled scrap tires to the landfill.
- Attended a meeting with the Bike to Work Day committee.
- Supported CHEARS intern, Alex Palmer, with the volunteer day for Southern Management employees. Trees were caged, English ivy and mustard garlic were diminished and trash was collected.
- Luisa Robles and Brian Townsend attended a meeting with Alex, Kim and Jeannie Lacovazzi of CHEARS regarding Alex's progress and the projects we are working on. Special emphasis was made on getting the rain barrels ready for sale. Kim is going to pursue studies in New York City and is leaving CHEARS. Jeannie has been made the new acting executive director of CHEARS.
- Luisa Robles attended a Green Team-Stream Team meeting where we walked some streams in the Still Creek watershed with the objective of prioritizing restoration efforts in the future.
- Attended the Electronic Recycling event on Saturday.
- William Smith met with the president of the Garden Club about their clean-up location.
- Picked up recycling from the food distribution at the Springhill Lake Elementary School.
- Picked up litter and trash throughout the City.
- Picked up scrap metal from Greenbelt Auto & Truck on Centerway.

## **HORTICULTURE/PARKS**

- Prepared baseball and soccer fields for league play.
- Removed graffiti from City benches at Buddy Attick Park.
- Transported picnic tables to Roosevelt Center.
- Serviced turf equipment.
- Performed spring clean-up in the landscaping on Southway and at the Community Center.
- Assisted the Building Maintenance crew with daily cleaning.
- Responded to four hazardous tree issues.
- Chipped branches upon citizen requests.
- Performed playground maintenance.





# **Greenbelt Recreation Department**

## **Weekly Report**

Week Ending May 2, 2014

### **ADMINISTRATION:**

- Staff met with City Council Wednesday to review the department's budget and prepared responses to some requests made at the meeting. Other responses will be forthcoming.
- Met with Assistant City Manager and Assistant Director of Public Works to review Adopt- a- Bench program.
- Met with Executive Associate in the City Manager's Office to review public meeting permit process.
- Working with staff from Community Clinic, Inc. on possible event during the summer.
- Working with tennis group on possible rental of Braden Field courts.
- Reviewing invoices for M-NCPPC Leadership Contracts.
- Park permit applications continued to come in for use of spaces at Buddy Attick Lake Park and Schrom Hills Park.

### **YOUTH CENTER/ SPRINGHILL LAKE/PARK RANGERS:**

- Introduced the new Recreation Coordinator I at the beginning of the budget work session on Wednesday.
- Assisted with the group interviews for summer camp new hires.
- Contacted part-time staff for meeting next Wednesday, May 7 and created an agenda.
- Conducted two sessions of group interviews for Camp Pine Tree staff applicants. A total of 23 applicants were interviewed.
- The Greenbelt Tennis Association has the first event of the year, a membership social, scheduled on the Braden Field Tennis Courts on Saturday, May 3.
- Adult Archery and Youth Soccer League practice were cancelled due to heavy rains.

### **ARTS:**

- An Artful Afternoon will take place on Sunday, May 4, 1-4pm at the Greenbelt Community Center. Activities will include a workshop with Artist in Residence Mary Wang. Taking inspiration from Japanese suminagashi paper-marbling techniques, participants will create "floating paintings", learning techniques that can be used to make decorative papers for origami, stationery, book covers, gift wrap, scrap booking and much more. Additional activities will include a studio open house and sale with the Community Center's nine Artists in Residence and tours of the Greenbelt Museum.
- Artward Bound workshops were provided for 85 fourth grade students from Greenbelt Elementary School.
- Facilitating the oversubscription of several Clay at the End of the Day sections to include students from the waitlists.
- Staff is beginning to plan fall session classes.
- Issued monthly marketing communications for May including an Artfans e-blast, website updates, fliers, a press release and Facebook posts.

### **AQUATIC AND FITNESS CENTER:**

- Continued to research ADA and VGB compliant issues.
- Held First Aid/CPR/AED class which had both community and staff participants.
- Worked on preparing the outdoor pool for opening.
- A Lifeguarding class will start May 3<sup>rd</sup> and run Saturdays and Sundays through May 17<sup>th</sup>. At this point, 6 people are enrolled in the class.
- Participated in Bike to Work meeting.
- Installed materials in the display case at the Community Center.
- Sent e-mail blast to GAFC Patrons on lane rentals and other news.
- Renting lane space to the Machine Swim Team, which normally practices at UMD, on M/W/F from 3:45pm-5:45pm.
- Mitch Kallemyn was presented with the MRPA Innovative Program Award for the Underwater Egg Hunt.

## COMMUNITY CENTER:

- There is currently one Center Leader shift open.
- Registration for Bike to Work Day on Friday, May 16 is open until May 9. Register at [www.biketoworkmetrodc.org](http://www.biketoworkmetrodc.org). The Greenbelt Pit Stop will be in front of GAFC from 6:30am-8:30am. There are 86 bikers registered.
- Supervisor attended a wrap up meeting at the Maryland Recreation and Parks Association's office in Bowie for the Conference Exhibit Committee.
- Thanks to the GAFC staff for the exhibit in the front lobby display case. Come check it out!
- Supervisor attended a Bike to Work Day meeting with the in-house City committee.
- Autobill was administered for tenants and renters.
- Camp registration continued.
- There were 4 facility permits processed.
- There were 4 private rentals and 19 pattern rentals.
- The following groups received free space: Greenbelt Concert Band, Golden Age Club, Greenbelt Writers Group, Greenspring II Homeowners, Greenbelt Farmers Market, Greenbrook Village HOA, Girl Scouts of the Nation's Capital and PG Peace and Justice Caucus.
- The following City groups received free space: Be Happy, Be Healthy Yoga & Volleyball, City Council and Senior Citizen's Advisory Committee.